

**Certification of English Language Proficiency  
DIRECT PATIENT CARE POSITION**

**PART I: Applicant's Certification**

Section 7402(d) of Title 38 of the United States Code requires all VA employees involved in direct patient care to be proficient in written and spoken English. The provisions of the Law have been explained to me.

I hereby certify that I meet the English language proficiency requirements of the Law in the manner indicated by the paragraph initialed below:

\_\_\_\_\_ My primary and native written and spoken language is English.

\_\_\_\_\_ I have completed 4 years of adult education in a school where the basic curriculum was conducted in English **OR** I have completed 4 years of successful work experience in a health care facility where the primary written and spoken language was English **OR** I have completed a combination of education and experience totaling 4 years.

\_\_\_\_\_ I have obtained a minimum converted total score of 550 on the TOEFL **OR** a minimum unconverted score of 55 on each of the three parts of the TOEFL (certificate attached).

\_\_\_\_\_ Other specified criteria: \_\_\_\_\_ (certificate attached).

I certify that the above information is true and complete to the best of my knowledge and belief, and is provided in good faith.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**PART II: Official's Certification  
(PCCD or Human Resources)**

I have reviewed the above certification and find it complies with the English language proficiency requirements of 38 U.S.C 7402 and VA policy and VA Handbook 5005, Part II.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date