

**LIMITED RESIDENCY PERMIT INSTRUCTIONS FOR NEW RESIDENTS
PODIATRIC RESIDENCY & CLERKSHIP PROGRAMS**

All Podiatric Residents must apply for a Limited Residency Permit in the State of New York. Residents also have the option of applying for a New York State License at the same time if they wish. Below are the instructions for both options:

1. Go to www.op.nysed.gov.
2. Click on the "Professions" tab near the top of the page.
3. A list of the available professions appears in alphabetical order. Click on "Podiatry."
4. Click on the "Application Forms" tab on the left side of the page.
5. Scroll down to **Form 5C or 5D - Application for a Limited Residency Permit**.

If the resident is interested in obtaining a New York State license in addition to the Limited Residency Permit, click on Form 5C. Print the pages and complete Section 1. The Residency Director completes Section 2. The resident must also complete [Form 1 - Application for Licensure & First Registration](http://www.op.nysed.gov/prof/pod/pod1.pdf) (<http://www.op.nysed.gov/prof/pod/pod1.pdf>) along with Form 5C if obtaining a New York State License.

If the resident is NOT obtaining a New York State License, and only wishes to obtain the Limited Residency Permit, click on Form 5D. Print the pages, and fill out Section 1. The Residency Director fills out Section 2.

The fee for the first application for a Limited Residency Permit is \$105.00. This permit is good for one year, and then it has to be renewed every year until the residency program is completed. The annual renewal fee is \$50.00. If interested in applying for New York State License, the fee is \$377.00. Make checks payable to *New York State Education Department*.

In addition, you must print [Form 2 - Certification of Professional Education](http://www.op.nysed.gov/prof/pod/pod2.pdf) (<http://www.op.nysed.gov/prof/pod/pod2.pdf>). You must complete Section 1, sign and date item 8, and then send it to the school of podiatric medicine where you attended. The Registrar at your school must complete the appropriate parts of Section 2 and return the form **directly** to the New York Office of the Professions at the address on the form. You cannot obtain your Permit without proper submission of Form 2.